



STATE OF MARYLAND



MULTI-YEAR TRAINING AND EXERCISE PLAN (MYTEP)

2017-2018

DECEMBER 2016

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Signature Page

The State of Maryland is committed to a consistent and inclusive approach to ensuring all stakeholders have the tools they need to save lives, protect public health and safety, and protect property and the environment.



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1. Overview

The Maryland Emergency Management Agency (MEMA) Training and Exercise (T&E) Branch is comprised of emergency management professionals who have expertise in a variety of emergency management-related topics, as well as the Homeland Security Exercise and Evaluation Program (HSEEP).

As the Maryland State Administrative Agency (SAA), all requests for training through the Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA), National Preparedness Directorate (NPD), National Training and Education Division (NTED), National Domestic Preparedness Consortium (NDPC) must be approved by the Maryland Emergency Management Agency (MEMA).

State partners can request training offerings through MEMA, and can request that the MEMA T&E Branch provide assistance with the development and facilitation of exercises. The MEMA T&E Branch will attempt to fulfill requests for training and exercises based on staff availability and program priorities.

2. The Process for Setting Training and Exercise Program Priorities

MEMA sets training and exercise priorities based on a variety of inputs, including the vision and priorities of MEMA's senior leadership, legal and federal requirements, plan requirements, threats/hazards and risk assessment data, and an assessment of the State's ability to perform and deliver core capabilities¹ during exercises and real-world events (as captured in corrective actions outlined in Improvement Plans (IPs)), as well as feedback from internal and external State agency partners.

The State of Maryland has pursued a coordinated emergency management and homeland security strategy that combines enhanced planning, innovative training, and realistic exercises to strengthen the State's emergency prevention, protection, response, recovery, and mitigation mission areas. Training and exercises play a critical role in these strategies, providing the State with a means of developing, practicing, validating, and improving capabilities.

¹ FEMA, Core Capabilities, *available at* <https://www.fema.gov/core-capabilities> (last visited June 28, 2016) (the 32 core capabilities identified in the National Preparedness Goal are organized according to the five mission areas).



MEMA Senior Leadership

Internally, MEMA's training and exercise priorities relate, in part, to the ability of MEMA and State Emergency Operations Center (SEOC) staff to perform the SEOC essential functions, including supporting information and resource management.

Legal and Federal Requirements

The Maryland Code, Public Safety Article, Title 14. Emergency Management (Title 14) defines emergency management and notes that its purpose is, "[t]o ensure that the State will be adequately prepared to deal with emergencies..." Additionally, the Governor of Maryland's Executive Order 01.01.2013.06, Maryland Emergency Preparedness Program (MEPP EO), assigns MEMA the primary responsibility and authority for emergency preparedness policy, and coordinating response, recovery, and hazard mitigation efforts. Both Title 14 and the MEPP EO identify planning, training, exercise, and reporting activities that must be accomplished and maintained to support the State's emergency management and preparedness goals, including conducting and participating in training, and participating in exercises.

Federal requirements also influence various State-level programs, for example, the State of Maryland must maintain the means to protect communities from radiological exposure during a radioactive release from a Fixed Nuclear Facility (FNF). MEMA is responsible for the oversight of the State's Radiological Emergency Preparedness Program (REPP), and follows the guidance criteria developed by the NRC and FEMA – this includes a variety of training and exercise requirements.

Moreover, the State of Maryland receives federal grant funding under the following grant programs: Emergency Management Preparedness Grant (EMPG), Hazard Mitigation Grant Program (HMGP), Urban Area Security Initiative (UASI), and State Homeland Security Grant Program (SHSGP). These grant programs are tied to training requirements set forth by the Department of Homeland Security (DHS) and the Federal Emergency Management Agency (FEMA). In order to maintain compliance with the federal grant program training requirements, the State of Maryland requires MEMA staff members to complete the training requirements included in Table 1, below.



Plans, Threats/Hazards and Risk Assessment Data, and Assessments

Plans

The MEMA and T&E Branches work to coordinate efforts to ensure that training is offered on all plans that are developed, and exercises are conducted to test the plans.

Threats/Hazards and Risk Assessment Data

The Threat and Hazard Identification and Risk Assessment (THIRA) is submitted by the State to FEMA on an annual basis, in accordance with federal requirements. The THIRA is a risk assessment tool that helps evaluate the impacts of a hazard – including natural, human-caused, and technological hazards – on the State's ability to perform its core capabilities before, during, and following a disaster. Additionally, the THIRA helps to identify what activities need to be sustained, and what resources (i.e., plans, organization, equipment, *training, and exercises*) are necessary to sustaining said activities to ensure the continued performance of core capabilities. The information that emerges from this process, which involves interviewing State agencies to identify their ability to perform their capabilities and what they need in order to do so, can be used to support decision making, including related to identifying needed training and exercises.

Assessments

MEMA T&E also seeks to align training and exercise priorities with corresponding State priorities. These priorities emerge based on the vision and priorities of their senior leadership, as well as needs identified through participation in exercises and real-world events, as captured in After Action Reports/Improvement Plans (AAR/IPs) and the Corrective Action Program (CAP), which is being implemented to track and validate corrective actions using WebEOC.

3. Identification of Program Priorities

The program priorities for the current training and exercise cycle (2017-2018), as documented in this Training and Exercise Plan, were identified by the Maryland Emergency Management Agency in partnership with other State agencies during the Training and Exercise Planning Workshop (TEPW) based on the process described above.

Grant Funding Requirements

As noted above, in order to maintain compliance with the federal grant program training requirements, the State of Maryland requires MEMA staff members to complete



the training requirements included in Table 1, below. The online offerings are available through Federal Emergency Management Agency (FEMA) Independent Study Program, and the in person offerings are sponsored by MEMA and can be registered for using the MEMA Learning Management System (LMS), described below. These training offerings may also be useful to local emergency managers and staff as they provide a foundation in emergency management concepts.

Table 1 – Required Training

Course Name	Course Description	Available At
IS-100, Introduction to Incident Command System	ICS 100, Introduction to the Incident Command System, introduces the Incident Command System (ICS) and provides the foundation for higher level ICS training. This course describes the history, features and principles, and organizational structure of the Incident Command System. It also explains the relationship between ICS and the National Incident Management System (NIMS).	http://training.fema.gov/is/courseoverview.aspx?code=IS-100.b
IS-200.B, ICS for Single Resources and Initial Action Incidents	ICS 200 is designed to enable personnel to operate efficiently during an incident or event within the Incident Command System (ICS). ICS-200 provides training on and resources for personnel who are likely to assume a supervisory position within the ICS.	http://www.training.fema.gov/is/courseoverview.aspx?code=IS-200
IS-700, National Incident Management System (NIMS), An Introduction	This course introduces and overviews the National Incident Management System (NIMS). NIMS provides a consistent nationwide template to enable all government, private-sector, and nongovernmental organizations to work together during domestic incidents.	http://www.training.fema.gov/is/courseoverview.aspx?code=IS-700.a
IS-800, National Response Framework, An Introduction	The course introduces participants to the concepts and principles of the National Response Framework (NRF)	http://www.training.fema.gov/is/courseoverview.aspx?code=IS-800.b
120a.Introduction to Exercises or IS 139 Exercise Design	IS 120.A introduces the basics of emergency management exercises. It also builds a foundation for subsequent exercise courses, which provide the specifics of the Homeland Security Exercise and Evaluation Program (HSEEP) and the National Standard Exercise Curriculum (NSEC).	http://www.training.fema.gov/is/courseoverview.aspx?code=IS-120.a
IS-230.D Fundamentals of Emergency Management	The goal of this course is to introduce you to the fundamentals of emergency management. This course presents emergency management as an integrated system with resources and capabilities networked together to address all hazards. This is the first course in the Federal Emergency Management Agency (FEMA) Emergency Management Institute's independent study Professional Development Series.	http://www.training.fema.gov/is/courseoverview.aspx?code=IS-230.d



Course Name	Course Description	Available At
IS-235.c Emergency Planning	This course is designed for emergency management personnel who are involved in developing an effective emergency planning system. This course offers training in the fundamentals of the emergency planning process, including the rationale behind planning. It will develop your capability for effective participation in the all-hazard emergency operations planning process to save lives and protect property threatened by disaster.	http://www.training.fema.gov/is/courseoverview.aspx?code=IS-235.c
IS-240.b, Leadership and Influence	Being able to lead others—to motivate them and commit their energies and expertise to achieving the shared mission and goals of the emergency management system—is a necessary and vital part of every emergency manager's, planner's, and responder's job	http://www.training.fema.gov/is/courseoverview.aspx?code=IS-240.b
IS-241.a, Decision Making and Problem Solving	Being able to make decisions and solve problems effectively is a necessary and vital part of the job for every emergency manager, planner, and responder.	http://www.training.fema.gov/is/courseoverview.aspx?code=IS-241.b
IS-242.b, Effective Communication	Being able to communicate effectively is a necessary and vital part of the job for every emergency manager, planner, and responder. This course is designed to improve your communication skills.	http://www.training.fema.gov/is/courseoverview.aspx?code=IS-242.b
IS-244.a or b, Developing and Managing Volunteers	The goal of this course is to strengthen abilities to prepare for and manage volunteers before, during, and after a severe emergency or major disaster.	http://www.training.fema.gov/is/courseoverview.aspx?code=IS-244.b
ICS-300, Intermediate ICS for Expanding Incidents	ICS-300 provides training and resources for personnel who require advanced application of the ICS. The course expands upon information covered in the ICS-100 and ICS-200 courses.	https://memamaryland.csod.com/client/memamaryland/default.aspx
ICS-400, Advanced ICS Complex Incidents	This course provides training and resources for personnel who require advanced application of the ICS. This course expands upon information covered in ICS-100 through ICS-300 courses. These earlier courses are prerequisites for ICS-400.	https://memamaryland.csod.com/client/memamaryland/default.aspx
IS-701, NIMS Multi-Agency Coordination System (MACS)	This course introduces Multiagency Coordination (MAC) Systems as described in the National Incident Management System (NIMS), and shows how these systems can be used to improve incident response. MAC Systems consist of a combination of elements: personnel, procedures, protocols, business practices, and communications integrated into a common system. After taking this course, you should be able to improve the overall coordination with, and support for, incident management by developing and operating	http://www.training.fema.gov/is/courseoverview.aspx?code=IS-701.a



Course Name	Course Description	Available At
	within MAC Systems. While this course discusses the Incident Command System (ICS), it is not a substitute for ICS 400, Advanced ICS Command and General Staff—Complex Incidents.	

Program Priorities for the 2017-2018 Training and Exercise Cycle

In support of all priorities and capabilities, the following training will be offered continuously throughout 2018:

- NIMS ICS requirements, to include: ICS 100, 200, 300, and 400
- All Hazards Position-Specific Course Training (AHPSC)
- WebEOC Training

The table below lists available training resources.

Table 2 – Training Resources

Training	Link
FEMA On-Line Courses	Independent.Study@dhs.gov
Resident/Non-Resident Emergency Management Institute (EMI) Courses	http://training.fema.gov/EMICourses/
National Training and Education Division (NTED)	https://www.firstrespondertraining.gov/TEI/tei.do?a=home
National Domestic Preparedness Consortium (NDPC)	http://www.ndpc.us/
Center for Domestic Preparedness (CDP)	http://cdp.dhs.gov
DHS Technical Assistance (TA) Program	www.hsvac.dhs.gov
MEMA LMS	https://memamaryland.cso.d.com

Priority 1 – Planning

Mission Area: All

Conduct a systematic process engaging the whole community, as appropriate, in the development of executable strategic, operational, and/or tactical-level approaches to meet defined objectives.



Corresponding Core Capabilities

- Planning
- Operational Coordination
- Public Information and Warning
- Logistics and Supply Chain Management
- Operational Communications

Rationale

Refer to specific corrective actions as noted in After Action Reports (AARs) and/or Improvement Plans (IPs).

Table 3 – Corrective Actions (Relevant Improvement Plan Action Items).

Activity/Incident	Recommended Action
Spring Governor's Table Top Exercise (TTX) 2016	Establish conduit between State and local area agencies.
Spring Governor's TTX 2016	Review plans for the transport of the International Student Workforce (ISW).
Spring Governor's TTX 2016	A list of designated school shelters need to be developed and shared with local and State agencies.
Cyber Disruption TTX 2016	Revise State Cyber Disruption Plan.
2016 State Agency Training and Exercise Plan Workshop (TEPW)	Revise the Multi-Agency Emergency Repatriation Plan that is comprised of multiple State agencies.
2016 State Agency TEPW	Ensure that State COOP Plans contain an infrastructure protection plan component.
2016 State Agency TEPW	Foster and encourage integration with more federal agencies when developing future plans.
2016 State Agency TEPW	Develop State Improvised Nuclear Device (IND)/Biological Hazard Plans.

Supporting Training Courses

The following training courses are available online or in person and will be promoted by the MEMA T&E Branch.

Table 4 – Training Courses

Training	Agency(ies)	Date
Introduction to Maryland Emergency Management System (MEMS)	All State Agencies	2017/2018
State Family Reunification Plan Review	All State Agencies	2017/2018



Training	Agency(ies)	Date
Maryland Planners Course	All state Agencies	2017/2018
Active Shooter Training (Non-traditional Facilities)	All State Agencies	2017/2018
Resource Management Training for State Emergency Operations Center (SEOC) Reps	All State Agencies	2017/2018
State Mass Care Shelter Strategy Overview	All State Agencies	2017/2018
Learning Management System (LMS) Training	All State Agencies	2017/2018
Maryland Housing Assistance	All State Agencies	2017/2018
Access and Functional Needs Documentation Development	All State Agencies	2017/2018
WebEOC 8.1 Training	All State Agencies	2017/2018
SEOC Position-Specific Training	All State Agencies	2017/2018
ICS 300/400	All State Agencies	2017/2018
Homeland Security Exercise and Evaluation Program (HSEEP)	All State Agencies	2017/2018
MGT 453 Radiological Emergency Preparedness Plan (REPP) Course	All State Agencies Local Jurisdictions	2017

Supporting Exercises

The following exercises will be promoted by the MEMA T&E Branch.

Table 5 – Supporting Exercises

Exercise	Participating Organizations	Tentative Date
Governors Quarterly TTX Series 2017/2018	Governor's Cabinet Secretaries	2017/2018
Family Reunification Functional Exercise (FE)	Multiple State Agencies	2017/2018
Mass Care Sheltering FE	Multiple State Agencies	2017/2018
Chemical, Biological, Radiological, Nuclear, Explosive (CBRNE) TTX	Multiple State and Federal Agencies	2017/2018
Mass Casualty TTX	Multiple State Agencies	2017/2018
Calvert Cliffs Nuclear Power Plant Ingestion Pathway FSE (Calvex)	Multiple State Agencies Private Sector FEMA	2017

Priority 2 – Operational Coordination

Mission Area: All

Establish and maintain a unified and coordinated operational structure and process that appropriately integrates all critical stakeholders and supports the execution of core capabilities.



Corresponding Core Capabilities

- Operational Coordination
- Intelligence and Information Sharing

Rationale

Refer to specific corrective actions as noted in After Action Reports (AARs) and/or Improvement Plans (IPs).

Table 6 – Corrective Actions (Relevant Improvement Plan Action Items)

Activity/Incident	Recommended Action
Cyber Disruption TTX 2016	Increase integration with Department of Information and Technology Operations.
Cyber Disruption TTX 2016	Develop training for State personnel to better understand cybersecurity issues.
2016 State Agency TEPW	Develop and implement basic functional training (i.e., online and/or in person) for SEOC and Emergency Support Function (ESF) representatives.

Supporting Training Courses

The following training courses are available online or in person and will be promoted by the MEMA T&E Branch.

Table 7 – Training Courses

Training	Agency(ies)	Date
Active Shooter Training (Non-traditional Facilities)	All State Agencies	2017/2018
Resource Management Training for SEOC Reps	All State Agencies	2017/2018
WebEOC 8.1 Training	All State Agencies	2017/2018
SEOC Position-Specific Training	All State Agencies	2017/2018
ICS 300/400	All State Agencies	2017/2018
HSEEP	All State Agencies	2017/2018

Supporting Exercises

The following exercises will be promoted by the MEMA T&E Branch.

Table 8 – Supporting Exercises

Exercise	Participating Organizations	Tentative Date
Governors Quarterly TTX Series 2017/2018	Governor's Cabinet Secretaries	2017/2018
Family Reunification Functional Exercise (FE)	Multiple State Agencies	2017/2018



Exercise	Participating Organizations	Tentative Date
Mass Care Sheltering FE	Multiple State Agencies	2017/2018
Chemical, Biological, Radiological, Nuclear, Explosive (CBRNE) TTX	Multiple State and Federal Agencies	2017/2018
Federal Emergency Management Agency (FEMA) Region III Power Outage Full Scale Exercise (FSE)	Multiple State Agencies Multiple Federal Agencies	2017
Baltimore/Washington International (BWI) Airport FSE	Multiple State Agencies Private Sector Multiple Federal Agencies	2017
Calvert Cliffs Nuclear Power Plant Ingestion Pathway FSE (Calvex)	Multiple State Agencies Private Sector FEMA	2017
Cyber Guard FE	Multiple State Agencies	2017
Prelude to Cyber Guard FE	Multiple State Agencies	2017

Priority 3 – Logistics and Supply Chain Management

Mission Area: Response

Deliver essential commodities, equipment, and services in support of impacted communities and survivors, to include emergency power and fuel support, as well as the coordination of access to community staples. Synchronize logistics capabilities and enable the restoration of impacted supply chains.

Corresponding Core Capabilities

- Logistics and Supply Chain Management
- Situations Assessment
- Public and Private Services
- Operational Coordination
- Operational Communication

Rationale

Refer to specific corrective actions as noted in After Action Reports (AARs) and/or Improvement Plans (IPs).

Table 9 – Corrective Actions (Relevant Improvement Plan Action Items)

Activity/Incident	Recommended Action
Spring Governor's TTX 2016	Develop process for the repositioning of equipment and resources in advance of a storm.
2016 State Agency TEPW	Develop and implement agency-specific resource management training



Supporting Training Courses

The following training courses are available online or in person, and will be promoted by the MEMA T&E Branch.

Table 10 – Training Courses

Training	Agency(ies)	Date
Resource Management Training for SEOC Reps	All State Agencies	2017/2018
WebEOC 8.1 Training	All State Agencies	2017/2018
SEOC Position-Specific Training	All State Agencies	2017/2018
ICS 300/400	All State Agencies	2017/2018
HSEEP	All State Agencies	2017/2018

Supporting Exercises

The following exercises will be promoted by the MEMA T&E Branch.

Table 11 – Supporting Exercises

Exercise	Participating Organizations	Tentative Date
Governors Quarterly TTX Series 2017/2018	Governor's Cabinet Secretaries	2017/2018
National Guard Resource Management FE	Maryland National Guard MEMA	2017/2018
Web EOC 8.1 Monthly Drill	All State Agencies	2017/2018
Maryland Emergency Management Assistance Compact (MEMAC) Quarterly Drill	MEMA Local Jurisdictions	2017/2018
Calvert Cliffs Nuclear Power Plant Ingestion Pathway FSE (Calvex)	Multiple State Agencies Private Sector FEMA	2017

Priority 4 – Operational Communication

Mission Area: Response

Ensure the capacity for timely communications in support of security, situational awareness, and operations by any and all means available, among and between affected communities in the impact area and all response forces.

Corresponding Core Capabilities

- Operational Communications
- Operational Coordination
- Public Information and Warning



- Public and Privates Services

Rationale

Refer to specific corrective actions as noted in After Action Reports (AARs) and/or Improvement Plans (IPs).

Table 12 – Corrective Actions (Relevant Improvement Plan Action Items)

Activity/Incident	Recommended Action
Cyber Disruption TTX 2016	Ensure critical functions that rely on voice and data communications are protected from cyber disruption.

Supporting Training Courses

The following training courses are available online or in person, and will be promoted by the MEMA T&E Branch.

Table 13 – Training Courses

Training	Agency(ies)	Date
WebEOC 8.1 Training	All State Agencies	2017/2018
SEOC Position-Specific Training	All State Agencies	2017/2018
ICS 300/400	All State Agencies	2017/2018
HSEEP	All State Agencies	2017/2018

Supporting Exercises

The following exercises will be promoted by the MEMA T&E Branch.

Table 14 – Supporting Exercises

Exercise	Participating Organizations	Tentative Date
Governors Quarterly TTX Series 2017/2018	Governor's Cabinet Secretaries	2017/2018
Family Reunification Functional Exercise (FE)	Multiple State Agencies	2017/2018
Mass Care Sheltering FE	Multiple State Agencies	2017/2018
Chemical, Biological, Radiological, Nuclear, Explosive (CBRNE) TTX	Multiple State and Federal Agencies	2017/2018
Federal Emergency Management Agency (FEMA) Region III Power Outage Full Scale Exercise (FSE)	Multiple State Agencies Multiple Federal Agencies	2017
Baltimore/Washington International (BWI) Airport FSE	Multiple State Agencies Private Sector	2017



Exercise	Participating Organizations	Tentative Date
Calvert Cliffs Nuclear Power Plant Ingestion Pathway FSE (Calvex)	Multiple Federal Agencies Multiple State Agencies Private Sector FEMA	2017

4. Scheduling and Tracking

MEMA has implemented a Learning Management System (LMS) site, which is the Maryland State Government system used to manage and track all MEMA- coordinated, sponsored, and controlled training throughout the State. Jurisdiction and State agencies, if applicable, will advertise training activities and exercises via the LMS Event Calendar and the training announcement emails. These schedules are reviewed and updated periodically. Training or exercise activities to be entered into the schedule include:

- Multi-disciplinary
- Multi-jurisdictional
- Federal grant funded

Training and Exercise personnel can access the LMS system by visiting the LMS webpage:

[MEMA Learning Management System \(LMS\)](#)

Figure 1 – MEMA LMS



Appendix A – Exercise Schedule(s)

Exercise Name	Date	Lead Agency	Program Priority
WebEOC 8.1 Drill	2017/2018	MEMA	Planning Operational Coordination Logistics and Supply Chain Management
Governor's Quarterly TTX	2017/2018	MEMA	Planning Operational Coordination Logistics and Supply Chain Management Operational Communication
Baltimore/Washington International (BWI) Airport Full Scale Exercise (FSE)	2017	BWI Airport	Planning Operational Coordination Logistics and Supply Chain Management Operational Communication
FEMA RIII Power Outage FSE	2017	FEMA RIII	Planning Operational Coordination Logistics and Supply Chain Management Operational Communication
Calvert Cliffs Nuclear Power Plant Ingestion Pathway FSE (Calvex)	2017	MEMA	Planning Operational Coordination Logistics and Supply Chain Management Operational Communication
Family Reunification Functional Exercise (FE)	2017/2018	DHR	Planning Operational Coordination Operational Communication
Mass Care Sheltering FE	2017/2018	DHR	Planning Operational Coordination Operational Communication
Chemical, Biological, Radiological, Nuclear, Explosive (CBRNE) TTX	2017/2018	MEMA	Planning Operational



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Exercise Name	Date	Lead Agency	Program Priority
			Coordination Operational Communication Logistics and Supply Chain Management
National Guard Resource Management FE	2017	MDNG MEMA	
Maryland Emergency Management Assistance Compact (MEMAC) Quarterly Drill	2017/2018	MEMA	Logistics and Supply Chain Management
Mass Casualty TTX	2017/2018	MEMA	Planning
Cyber Guard FE	2017	DoIT MEMA	Operational Coordination
Prelude Cyber Guard FE	2017	DoIT MEMA	Operational Coordination

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Appendix B – Training Schedules

Training Title	Date	Lead Agency	Location	Program Priority
WebEOC 8.1	2017/2018	MEMA	Reisterstown, MD	Planning Operational Coordination Logistics and Supply Change Management Operational Communications
SEOC Position-Specific Training	2017/2018	MEMA	Reisterstown, MD	Planning Operational Coordination Logistics and Supply Change Management Operational Communications
HSEEP	2017/2018	MEMA	Reisterstown, MD	Planning Operational Coordination Logistics and Supply Change Management Operational Communications
ICS 300/400	2017/2018	MEMA	Reisterstown, MD	Planning Operational Coordination Logistics and Supply Change Management Operational Communications
MGT 453 REPP Course	2017	MEMA	Annapolis, MD	Planning Operational Coordination Logistics and Supply Change Management Operational Communications
Introduction to Maryland Emergency Management System (MEMS)	2017/2018	MEMA	Reisterstown, MD	Planning
State Family Reunification Plan Review	2017/2018	DHR	TBD	Planning
Active Shooter Training (Non-traditional Facilities)	2017/2018	MSP	TBD	Planning Operational Coordination
Resource Management Training for State Emergency Operations Center (SEOC) Reps	2017/2018	MEMA	Reisterstown, MD	Planning Operational Coordination Logistics and Supply Chain Management
State Mass Care Shelter Strategy Overview	2017/2018	DHR	TBD	Planning
Learning Management System (LMS) Training	2017/2018	MEMA	Reisterstown, MD	Planning
Maryland Housing Assistance Access and Functional Needs Documentation Development	2017/2018 2017/2018	TBD	TBD	Planning Planning



Appendix C – Acronyms and Definitions

Acronym	Definition
AAR	After Action Report
AHPSC	All Hazards Position-Specific Course
CDP	Center for Domestic Preparedness
COOP	Continuity of Operations Plan
DHS	Department of Homeland Security
DoIT	Department of Information and Technology
EMI	Emergency Management Institute
EOP	Emergency Operation Plan
ESF	Emergency Support Function
FE	Functional Exercise
FEMA	Federal Emergency Management Agency
FSE	Full Scale Exercise
HSEEP	Homeland Security Exercise and Evaluation Program
HMP	Hazard Mitigation Plan
ICS	Incident Command System
IP	Improvement Plan
LMS	Learning Management System
LSCMS	Logistics Supply Chain Management System
MDNG	Maryland National Guard
MEMA	Maryland Emergency Management Agency
MJOC	Maryland Joint Operations Center
MOU	Memorandum of Understanding
MSDE	Maryland State Department of Education
MYTEP	Multi-Year Training and Exercise Plan
NIMS	National Incident Management System
NDPC	National Domestic Preparedness Consortium
NTED	National Training and Education Division
REPP	Radiological Emergency Preparedness Plan
SEOC	State Emergency Operations Center
TA	DHS Technical Assistance Program
T&E	Training & Exercise
TTX	Table Top Exercise

